



2006 Internal Audit Services Audit Plan

	Dir	Unit	Area	Dtr.	Project Hrs.	Freq.	10/06	10/07	10/08	10/09	10/10
1	CS	SMO	Service Mangement Organization		500	1	500	500	500	500	500
2	CS	Computer Services	Data Center Ops; Technical Design & Planning & Systems Software & Facilities	Saneda	450/400	1	450	400	400	400	400
3	CS	Agency Support	Transportation & Technology	Saneda	450/400	1	450	400	400	400	400
4	SMS	Security Services	Mgmt; Continuity; Risk Assessment; Stds, Pol. & Proc. & Security Training & Awareness	Simonoff	400	1	400	400	400	400	400
5	CS	Agency Support	Health & Human Resources	Saneda	400	1	400	400	400	400	400
6	CS	Agency Support	Public Safety	Saneda	400	1	400	400	400	400	400
7	BSS	VI	Virginia Interactive	Dodson	250	1	250	250	250	250	250
8	CS	Voice, Data & Video	Voice, Data & Video Services	Saneda	400	1	400	400	400	400	400
9	CS	Agency Support	Administration & Finance	Saneda	400	1	400	400	400	400	400
10	FMS	Supply Chain Management	Strategic Analysis, Integrated Sourcing, Contract Mngmnt & Sys & Ops & Small Purchase Charge Card	Matthews	450/400	1	450	400	400	400	400
11	CS	Agency Support	Natural Resources & Education	Saneda	400	1	400	400	400	400	400
12	CRM	CRM	Customer Relationship Mangement	Lane	450	1	450	450	450	450	450
13	SMS	Public Safety Comm.	Public Safety Communications (Wireless E-911)	Simonoff	300/250	1	300	250	250	250	250
14	BSS	Integration Services & Proj. Mngmnt.	Technical Int. & Archit. Data Services & Decision Support & Project Mngmnt.	Dodson	400/350	2		400		350	
15	SMS	Proj.Mgmt.	Project Management	Simonoff	450/400	2	450		400		
16	HR	HR	HR	Witter	450/400	2	450		400		
17	FMS	Finance & Accounting	General Accounting	Matthews	450/400	2		450		400	
18	FMS	Finance & Accounting	Billing	Matthews	450/400	2	450		400		
19	CS	Customer Support Services	Desk Top & End User Support & VITA Customer Care	Saneda	400/350	2		400		350	
20	CS	Agency Support	Commerce & Trade	Saneda	400/350	2		400		350	
21	CS	Networks	Network Services	Saneda	350	3			350		
22	SMS	VGIN	Geospatial Information Services	Simonoff	350	3		350			350
23	FMS	Finance & Accounting	Telco Reconciliation	Matthews	350	3	350			350	
24	FMS	Budget, Planning & Analysis	Rate Planning & Analysis & Budgeting	Matthews	400	3	100	400			400

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					Hrs.						
25	FMS	Supply Chain Management	Development & Integration	Matthews	350	3		350			350
26	BSS	VITA Bus. Services	Internal VITA System Support	Dodson	350	3			350		
27	Ex.S	Legal, Comm, Admin & COTS	Legal & Legislative Services; Communication & Admin & COTS		350	3				350	
28	FMS	Finance & Accounting	Financial Systems	Matthews	350	3			350		
29	SMS	Policy, Practice & Architecture	Policy, Practice & Architecture	Simonoff	350	3		350			350
30	FMS	Strategic Plans & Metrics	Strategic Plans & Metrics	Matthews	Upon request						
31	IAS	VITA Policy & Procedure	VITA Policy & Procedures		100		100	100	100	100	100
32	IAS	APA Liaison/Audit Coordination	APA Liaison/Audit Coordination		300		300	300	300	300	300
33	IAS	Customer Services	Tax Tape Review		150		150	150	150	150	150
34	IAS	VITA PSG's	VITA COV Policies, Standards and Guidelines		25		25	25	25	25	25
35	IAS	Fraud	Investigations		150		150	150	150	150	150
36	IAS	Follow-Up	FU on Triennial Audits and Special Projects		150		150	150	150	150	150
37	IAS	Special Projects			750		750	750	750	750	750
Total hours							8,675	9,775	8,925	8,825	8,125
Less Potential Infrastructure PPEA Area Hours							(2,500)	(3,200)	(2,750)	(3,100)	(2,400)
TOTAL HOURS							6,175	6,575	6,175	5,725	5,725



2006 Internal Audit Services Audit Plan (Summary of Changes)

- 1 Deleted Plan Year 2005 & added Plan Year 2010**
- 2 Added the Audit Unit "SMO" (Service Management Organization)**
- 3 Added the Audit Unit VITA Policy & Procedures (Proactive Review)**
- 4 Replaced Projects re: Development of Two Standards ("PM IV&V" & "Database Security") with COV Policy, Standards & Guidelines (Proactive Review)**
- 5 Deleted the Ent Architecture & Infrastructure PPEA Projects**
- 6 Replaced the "Business Development" unit with Customer Relationship Management & "Rerisked"**
- 7 Changed the Name "VIPNET" to "Virginia Interactive" and reduced Hours from 300 to 250 due to SAS 70.**
- 8 Moved "Rate Planning & Analysis" back 1 yr but left 100 hours in 2006 for rate development activity (Proactive Review)**
- 9 Expanded "APA Liason" to "APA Liason/Audit Coordination" & increased hours from 200 to 300**
- 10 Increased Special Project Hours from 500 to 750**
- 11 Included 150 hours for Follow-up reviews of Triennial Audits & Special Projects**
- 12 Moved "General Accounting" & "VGIN" back 1 year & "Legal & Communications" back 2 yrs.**

NOTE: Requested 1 additional position & funding to complete